

**IRISH CLINICAL RESEARCH INFRASTRUCTURE NETWORK**  
**CLINICAL TRIAL LIAISON OFFICER**  
*Job description and particulars of office*

The Irish Clinical Research Infrastructure Network (ICRIN) and Molecular Medicine Ireland (MMI), wish to appoint a Clinical Trial Liaison Officer resource for the development of clinical research process knowledge and awareness among indigenous and multi-national pharmaceutical, medical device, nutraceutical, food and biotechnology companies.

In tandem with extraordinary innovation leading to potential therapies, the challenge is translating these discoveries into medicines, foods and devices for patients. The information and knowledge base required for late-stage clinical researchers and small start-up companies to plan ahead for clinical development is either not present or is an extremely costly process serving as a major roadblock. Clinical development of a potential molecule, novel food, device or diagnostic requires planning from late stage pre-clinical research. The lack of knowledge of clinical research legislation, regulatory and ethical requirements can slow down the clinical development and the ultimate success of the venture.

### **Reporting Relationship**

The Clinical Trial Liaison Officer will report to the ICRIN Coordinator and will be employed by Molecular Medicine Ireland (a not-for-profit company established by NUI Galway, Trinity College, UCC, UCD and the RCSI). The Clinical Trial Liaison Officer will be required to give quarterly updates on progress to MMI and all other interested stakeholders.

### **Responsibilities**

The responsibilities of the Clinical Trial Liaison Officer will include:

- Establish new relationships with clinical researchers in
  - Indigenous pharmaceutical, medical device and biotech companies
  - Spin off start-up companies from academic/university discovery
  - Multi-national pharmaceutical, medical device and biotech companiesand their representative bodies nationally, to promote Ireland as a location for clinical trials
- Provide an information service for late-stage clinical researchers, and for small and start-up companies on
  - Clinical trial processes, clinical research legislation, regulatory and ethical requirements for all phases of clinical development from proof of concept through competent authority approval
- Provide a mentoring service for late-stage clinical researchers, and for small and start-up companies on
  - Pre-clinical research requirements for successful competent authority submission for Phase 1 trials
  - Clinical development strategy and clinical project management advice on all phases of clinical trials
- Participate in thematic ICRIN workshops addressing the gaps and roadblocks identified in pertinent areas of clinical research nationally including Education & Training requirements for clinical researchers, Quality Systems Management processes for clinical development
- Raise awareness nationally and internationally among industry of the clinical research infrastructure available in Ireland, ensuring ICRIN is recognised as a quality niche provider in all areas of clinical research



- Develop metrics for measuring the impact of the information and mentoring service on industry's clinical research activities in Ireland
- Prepare quarterly reports for MMI and relevant stakeholders on the impact of the information and mentoring service to industry
- Contribute to the development of policy within ICRIN and MMI on industry involvement in clinical research

## Requirements

The preferred candidate will have

- a higher degree in a discipline relevant to clinical research
- several years of experience in a clinical research environment
- thorough knowledge of the regulatory approval processes for pharmaceuticals, diagnostics and devices in Europe and the US
- high levels of organisational, managerial and networking skills
- an ability to work harmoniously and effectively in a multi-disciplinary environment
- extensive project management experience
- excellent IT skills

An applicant must be an EU citizen or be from outside the EU with permanent Irish resident status or a valid work permit.

## Competencies:

The competencies required for the post include the ability at a high level to:

- Develop and lead by vision and values and have a strong customer focus
- Develop and contribute to strategic planning
- Plan, develop and manage; set deadlines, standards of performance and ensure quality processes
- Communicate at an interpersonal level and in written and oral presentations
- Network and influence in a multidisciplinary environment
- Be personally effective and creative

The successful candidate will be a highly motivated person with a high level of personal and professional integrity.

## The Post:

The post will be for a period of 2 years. There will be a probationary period of six months. The position will be based in the Molecular Medicine Ireland offices in Dublin and will involve national travel. A competitive salary is available for this post and the level will depend on the experience and qualifications of the successful applicant.

The closing date for applications is 5th December 2008. If you are interested in the post, please email a covering letter, CV and the names of two referees to [info@molecularmedicineireland.ie](mailto:info@molecularmedicineireland.ie). Referees will not be contacted until the post is offered. Molecular Medicine Ireland is an equal opportunities employer.